



European Monitoring Centre  
for Drugs and Drug Addiction

## **EMCDDA REITOX ACADEMY FOR IPA BENEFICIARIES NATIONAL REPORTING AND QUALITY ASSURANCE**

**19 January 2011 – EMCDDA**

**Cais de Sodre, Lisbon**

**Room: 107**

### **Background**

The Academy is organized within framework of the EMCDDA project “Preparation of IPA Beneficiaries for their participation in the European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)”. The project aims to strengthen the capacity of IPA Beneficiaries to establish at national level a drug information system compatible with the European Monitoring Centre for Drugs and Drug Addiction (EMCDDA) standards. In particular, the Academy will complement project activities aimed to fulfill following specific project objectives:

- To provide support for the establishment or strengthening of a national focal point and for its future integration in the Reitox network
- To involve the IPA Beneficiaries in the specific EMCDDA in the specific capacity building activities.

Since collection of accurate and comparable data on drug situation is the main objective of mandatory national reporting procedure for EU Member States and EMCDDA participants, the Reitox Academy is organized to:

- 1) provide a feedback to IPA3 countries on the products developed within the framework of IPA3 project and link these products to the national reporting guidelines
- 2) discuss EMCDDA national reporting guidelines and it's applicability to the IPA beneficiaries
- 3) promote learning from the peers on quality data management for national reporting

### **Participants**

Eight national correspondents from IPA Beneficiary Countries and a representative of a national coach

#### **Prerequisites:**

- the participants should be familiar with EMCDDA 5 key indicators: objectives and methodology
- the participants should be familiar with information Map and a country overview from his/her country or his/her coaching country (it is advised that participants bring the latest versions of those documents to the Reitox Academy)

#### **Expectations from the coaches and/or their representatives:**

- Prepare 10 minutes short presentations on the information required and experience related to preparation of selected chapters/subchapters of a national reports
- Assists their respective National Correspondents to map the road towards the annual report (workshop)



<b>19 January, 2011</b>	
09.00-09.10	Welcome and Introduction to the Reitox Academy – <i>M. Alexis Goosdeel, Head of unit Reitox &amp; International Cooperation</i>
09.10-09.30	Introduction to the Manual “Building a national drugs observatory: a joint handbook” - <i>M. Alexis Goosdeel, Head of unit Reitox &amp; International Cooperation (EMCDDA)</i>
09.30-10.00	Towards the annual report– <i>Sandrine Sleiman, Quality assurance and scientific Officer</i> <ul style="list-style-type: none"> <li>• Feedback on country overviews and info maps</li> <li>• Objective of annual national reporting and links to CO and IM</li> <li>• EMCDDA data quality assurance process</li> <li>• Lessons Learned through quality assurance process (most common areas which needs improvement)</li> <li>• Questions and Answers</li> </ul>
10.00-10.30	Introduction of Guidelines for National Reporting – <i>Sandrine Sleiman, Quality assurance and scientific Officer</i> <ul style="list-style-type: none"> <li>• Overall requirements (Outline; Summary; Content table; Graphic design; Bibliography)</li> <li>• Guidelines for a chapter on drug policy</li> <li>• Specific areas of concern from quality feedback process</li> <li>• Questions and answers</li> </ul>
10.30-11.00	Coffee/Tea Break
11.00-12.45	Introduction on Guidelines for National Reporting cont. - <i>Sandrine Sleiman, Quality assurance and scientific</i> <ul style="list-style-type: none"> <li>11.05 Guidelines for a chapter on drug use in the general population and specific target groups <ul style="list-style-type: none"> <li>• Common information sources</li> <li>• Poland’s experience for preparation of the chapter, lessons learned from quality feedback, <i>Marta Struzik</i></li> </ul> </li> <li>11.15 Guidelines for a chapter on Prevention <ul style="list-style-type: none"> <li>• Specific areas of concern from quality feedback process</li> </ul> </li> <li>11.25 Guidelines on problem drug use <ul style="list-style-type: none"> <li>• Austrian experience for preparation of the chapter, lessons learned from quality feedback, <i>Martin Busch</i></li> </ul> </li> <li>11.40 Guidelines on drug related treatment: treatment demand and treatment availability <ul style="list-style-type: none"> <li>• Common information sources</li> <li>• Latvia’s experience for preparation of the chapter, lessons learned from quality feedback, <i>Marcis Trapencieris</i></li> </ul> </li> <li>11.55 Guidelines on health correlates and consequences, responses top health correlates and consequences and social correlates and social reintegration <ul style="list-style-type: none"> <li>• Common information sources</li> <li>• Germany’s experience for preparation of the chapter, lessons learned from quality feedback – <i>Ingo Kipke</i></li> <li>• Developing Drug Related Death indicator in Turkey – <i>Tolga Toncoglu</i></li> </ul> </li> <li>12.15 Guidelines on drug related crime, prevention of drug related crime, and prison <ul style="list-style-type: none"> <li>• Common information sources</li> <li>• Austria’s experience for preparation of the chapter, lessons learned from quality feedback, <i>Martin Busch</i></li> </ul> </li> <li>12.25 Guidelines on drug markets <ul style="list-style-type: none"> <li>• Common information sources</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>• Specific areas of concern from quality feedback process</li> </ul> <p>12.40 Questions and answers</p>
12.45-14.00	Lunch
14.00-16.00	<p>Workshop on drafting national report (<i>Albania, Kosovo (under UNSCR 1244/99), The Former Yugoslav Republic of Macedonia, Bosnia and Herzegovina, Serbia, Montenegro</i>) Facilitator – <i>Ilze Jekabsone, Capacity Development officer</i></p> <ul style="list-style-type: none"> <li>• Introduction to the workshop: objectives</li> <li>• Expected outcome: Prepare a template for national report mapping existing info sources, gaps in information and plans how to proceed to collect missing data/information</li> </ul> <p>The participants will be asked to work in pairs: national correspondent and Reitox coach to discuss factors influencing quality of national reports and possible steps/plans on how to improve quality of national reporting in particular countries.</p> <p>-<i>Kosovo (under UNSCR1244/99)+Latvia</i> -<i>Montenegro+ Hungary</i> -<i>The Former Yugoslav Republic of Macedonia + Poland</i> -<i>Bosnia and Herzegovina+Czech Republic</i> -<i>Albania + Lithuania</i> -<i>Serbia</i></p>
15.30-16.00	Coffee/Tea breaks
16.00-16.45	<p>Reports back from the small working groups Facilitators – <i>Ilze Jekabsone, Capacity Development officer,</i> <i>Sandrine Sleiman, Quality Assurance and Scientific officer</i> 5 minutes per country</p> <ul style="list-style-type: none"> <li>• Discussion</li> </ul>
16.45-17.00	<p>Closure of the seminar – <i>Ilze Jekabsone, Capacity Development officer</i></p> <ul style="list-style-type: none"> <li>• Next steps</li> <li>• Conclusions</li> <li>• Evaluation</li> </ul>
19.30	Dinner