



## Privacy statement on Stakeholders relationship management system (SRIS)

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Any data collected or information provided by the EMCDDA to the European Institutions and bodies (EUI) will be processed in accordance with 'Regulation (EU) 2018/1725'. This Regulation concerns the protection of natural persons with regard to the processing of personal data provided to the European Union institutions and bodies and on the free movement of such data. In compliance with Articles 15 and 16 of the Regulation, the EMCDDA provides all the concerned persons with the following information:

The Controller<sup>1</sup> of the data is the Head of the Information and Communication Technology unit.

In order to contact the Controller, should you have questions or complaints, please do it in writing to the following e-mail address, [ICT-HOU@emcdda.europa.eu](mailto:ICT-HOU@emcdda.europa.eu).

As an information agency the EMCDDA is required to work and communicate with a large number of external stakeholders.

The SRIS is the registrar of all the stakeholders' identities and information on the type of working relationship they entertain with the EMCDDA.

Each stakeholder registered in the system must have given at some point to the EMCDDA, its explicit consent, which will be recorded, for its personal data to be included in the system and used for the specific processing requested by the EMCDDA.

Depending on the type of processing agreed, the stakeholder data may be replicated to another front-end system implementing the agreed processing. The data can be used for instance for an information dissemination campaign, participation to a survey, or to authenticate and authorize the usage of an EMCDDA digital service.

This processing involves data related to data subjects accredited or not to use the EMCDDA digital services, and is performed by EMCDDA staff having assigned roles in the system. The roles are planned in association with security groups so that only the owners of the contacts and the users authorized by them can process the contact information

It involves a super set of name, surname, e-mail address, home administration (including the following contact details: address, phone number, fax number), nature and record of the consent provided, and case data relating to the relationship entertained.

The stakeholder record will be kept for as long as the stakeholder is accredited by the EMCDDA or the right to withdraw the consent is not exercised.

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[1] Article 3(8) of Regulation (EU) 2018/1725 defines the controller as follows: '[...] controller means the Union institution or body or the directorate-general or any other organisational entity which, alone or jointly with others determines the purpose and means of the processing of personal data [...]'].



## Recourse

In case you deem that your questions and concerns did not receive a complete or satisfactory answer you may want to address the EMCDDA Data Protection Officer, using the address [dpo@emcdda.europa.eu](mailto:dpo@emcdda.europa.eu).

Furthermore, the Regulation (EU) 2018/1725 foresees that, in case you consider that your rights have been infringed as a result of the processing of your personal data by the EMCDDA, that you directly address the European Data Protection Supervisor, using the address [edps@edps.europa.eu](mailto:edps@edps.europa.eu).